



MINISTRY OF HIGHER EDUCATION



# COURSE SET UP



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- A course is a space on a Moodle site where teachers can add learning materials for their students. A teacher may have more than one course and a course may include more than one teacher and more than one group of learners. See the screencast
- What is a course?  
(<https://youtu.be/ZsNK44EqRkg>)

The screenshot displays the Moodle 'My courses' interface. At the top, there's a navigation bar with 'Home', 'Dashboard', 'My courses', 'Site administration', 'Programs', 'Courses', and 'Support'. The 'Edit mode' toggle is highlighted in red. Below the navigation, the 'My courses' section is titled 'Course overview' and includes filters for 'All', 'Search', 'Sort by short name', and 'Card'. The main content area shows a grid of course cards, each with a 'LAIN-LAIN' label, a course title, and a '0% complete' progress indicator. The right sidebar contains a 'Clock' widget, 'By Phone' contact information, and 'Logged in user' details for NUR AZIRA.

By default a regular teacher can't add a new course. See Adding a new course for information on how courses may be created.





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- A course can display its materials in a number of ways or 'formats', for example in weekly sections or named topic sections. You can show all the sections at once or just reveal one at a time. See Course settings for more information, or watch the screencast How to lay out the course (<https://youtu.be/y12xYdGOq0s>)

The screenshot displays the eThary course management interface. At the top, there is a navigation bar with links for Home, Dashboard, My courses, Site administration, Programs, Courses, and Support. A user profile icon and an 'Edit mode' toggle are visible in the top right. Below the navigation bar, a 'Course' menu is open, showing options for Settings, Participants, Grades, Reports, and More. The main content area is titled 'Lecturer Quick Guide' and features a sidebar on the left with a tree view of course sections: General, Topic 1 - Course Set Up, Topic 2 - Course Enrollm..., Topic 3 - Grading, Topic 4 - Tracking Progr..., Topic 5 - Restricting Acc..., and Topic 6. The 'General' section is highlighted with a red box. The main content area shows a 'General' section with a 'FORUM Course Announcement' block and an 'Add an activity or resource' button. Below this, there are sections for 'Topic 1 - Course Set Up' and 'Topic 2 - Course Enrollment', each with an 'Add an activity or resource' button. On the right side, there is a 'Clock' section showing server and user times, a 'By Phone' section with contact numbers for 1st Level Support, and an 'Email' section with the address el@umt.edu.my. At the bottom right, there is an 'E-LEARNING FOR EXTERNAL MBA / OD L SESSION I 2018/2019' section with a small robot icon.



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- Course sections may be **renamed** by turning on the editing and clicking the configuration icon underneath the section name. Sections may also be moved by drag and drop and sections added or removed by clicking the + or - underneath the bottom section. See the Course homepage for more information.

The screenshot displays the e-Triary course management interface. At the top, there is a navigation bar with links for Home, Dashboard, My courses, Site administration, Programs, Courses, and Support. Below this is a secondary navigation bar with Course, Settings, Participants, Grades, Reports, and More. The main content area is titled 'Lecturer Quick Guide' and shows a list of course sections. The 'Topic 1 - Course Set Up' section is highlighted with a red box, and its configuration icon (a pencil) is circled in red. A tooltip above the configuration icon reads 'Escape to cancel, Enter when finished'. On the right side, there is a sidebar with various settings and contact information, including a clock, phone numbers, and email address.



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- You can also add elements, known as '**blocks**', to the right, left, or both sides of your central learning area, depending on your theme. For more information see Blocks. Remember that blocks will not display in the Moodle Mobile app so, think carefully about which blocks you really need.

The screenshot shows the Moodle course setup interface. At the top, there is a navigation bar with the 'e2Tuary' logo and links for Home, Dashboard, My courses, Site administration, Programs, Courses, and Support. On the right side of the navigation bar, there is a profile picture, a dropdown arrow, and an 'Edit mode' toggle switch, which is highlighted with a red box. Below the navigation bar, there is a blue header with tabs for Course, Settings, Participants, Grades, Reports, and More. The main content area is titled 'Lecturer Quick Guide' and contains a 'General' section with a 'Course Announcement' block. A red box highlights a '+ Add a block' button in the center of the page. On the right side, there is a 'Clock' block with a '+ Add a block' button and a settings icon.







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# THANK YOU

